Accessing Aspirus Citrix from a MN Region Computer

MN Region-computers should have a shortcut to Aspirus Citrix on the Desktop:

If not, on the MN Region computer you can open Google Chrome and type in the Aspirus Citrix URL:

https://citrix.aspirus.org

Log into Aspirus Citrix using your Aspirus Account (Network ID) & Aspirus Password:, as shown below. *Tip!* **If you're confused about your Aspirus credentials – the username/ID is a six character username; so please use the same password as you do for your Aspirus Outlook email. Note: if you still aren't sure about your credentials or cannot locate them, please contact the Service Desk at 218-249-2447.**

Once logged into Aspirus Citrix you can launch any applications that you have access to in Aspirus Citrix:
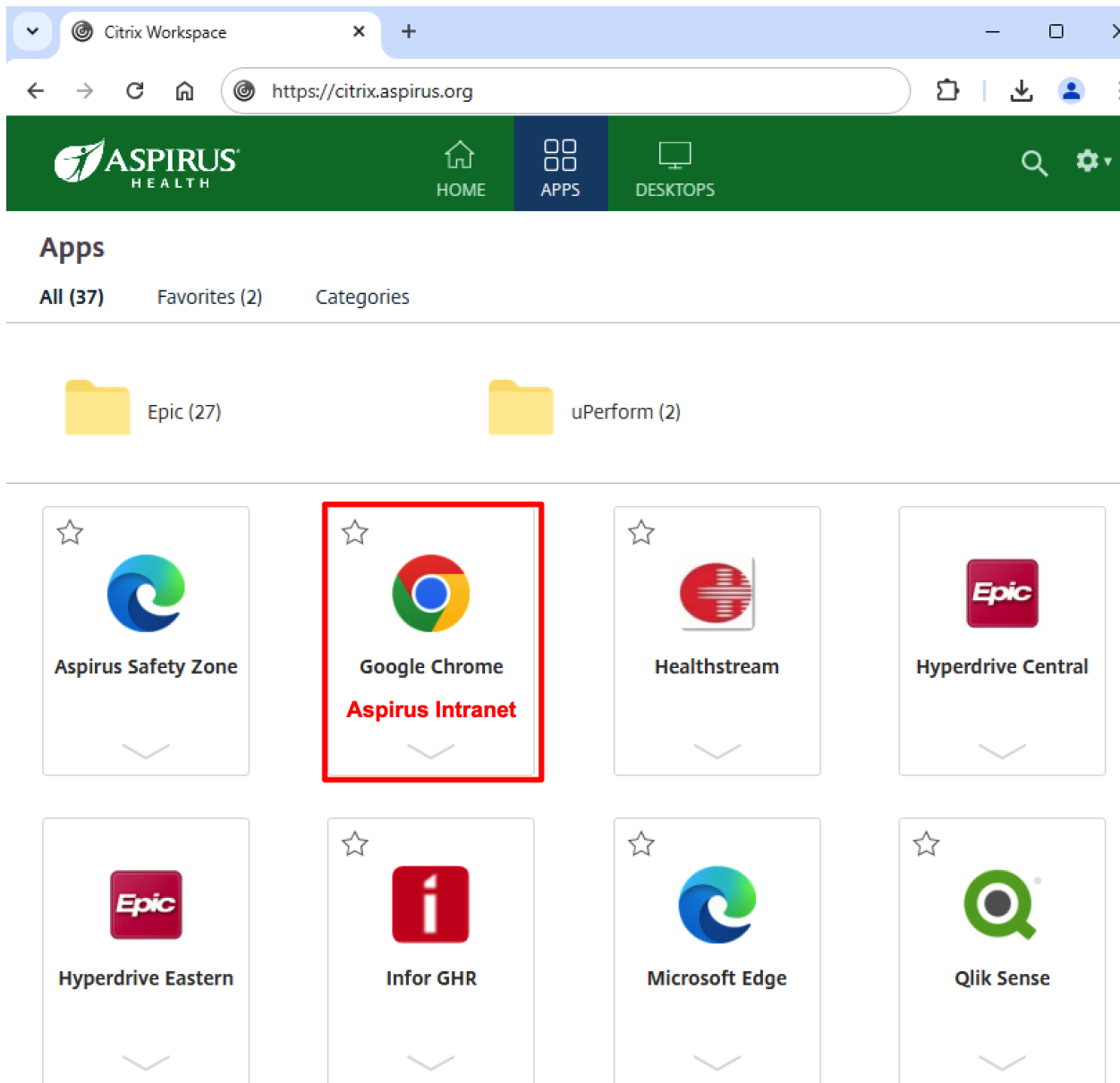

> ➤ **For example, to access the Aspirus Intranet, click on Google Chrome to launch it.**

***Note, if you are trying to access PolicyStat to download a policy, please know that you will not be able to download a policy this way. There is no need for MN Region people to access PolicyStat to access or download policies to work on. Work with your Aspirus legacy dyad partner on policy integration, and to reach out to our policy and document management team if documents are needed.

- Additional details were shared via a **Manager's Minute on August 7, 2024**.
- Any additional questions, after reviewing the article, can be directed to **PolicyAdmin@aspirus.org**

When you launch Google Chrome watch the upper right portion of the window:
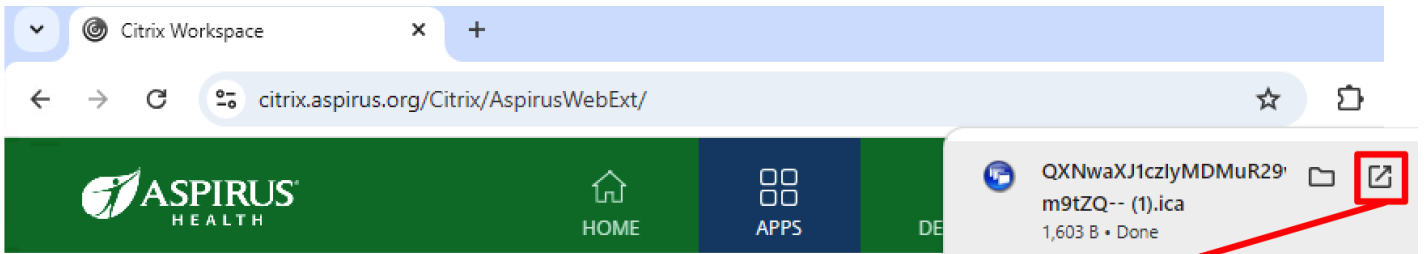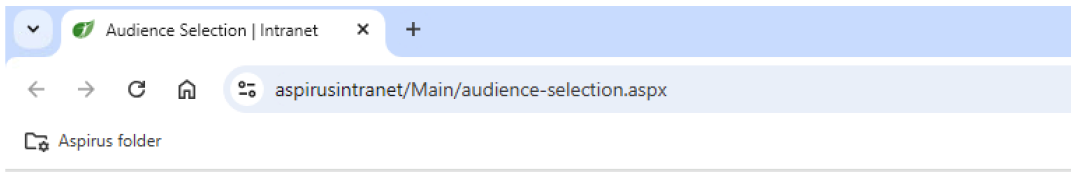

You may need to click on this arrow if it doesn't automatically start launching
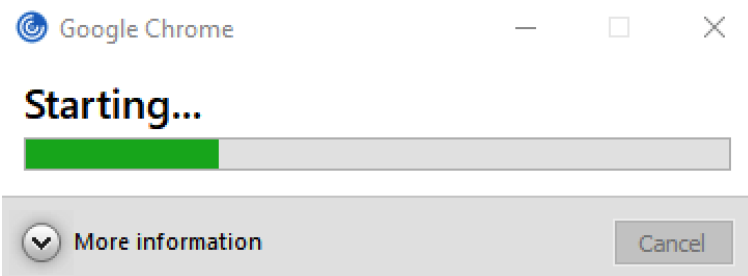
(See Next Page)

The first time you access the Aspirus Intranet you may receive a prompt to select your desired audience, which is the regional version of the Aspirus Intranet you wish to see by default. Select "Minnesota Region".

The Aspirus intranet is the default home page in web browsers on the Aspirus network. The site is used as a primary communication tool that also contains useful resources, including links to common Aspirus applications and reference tools.
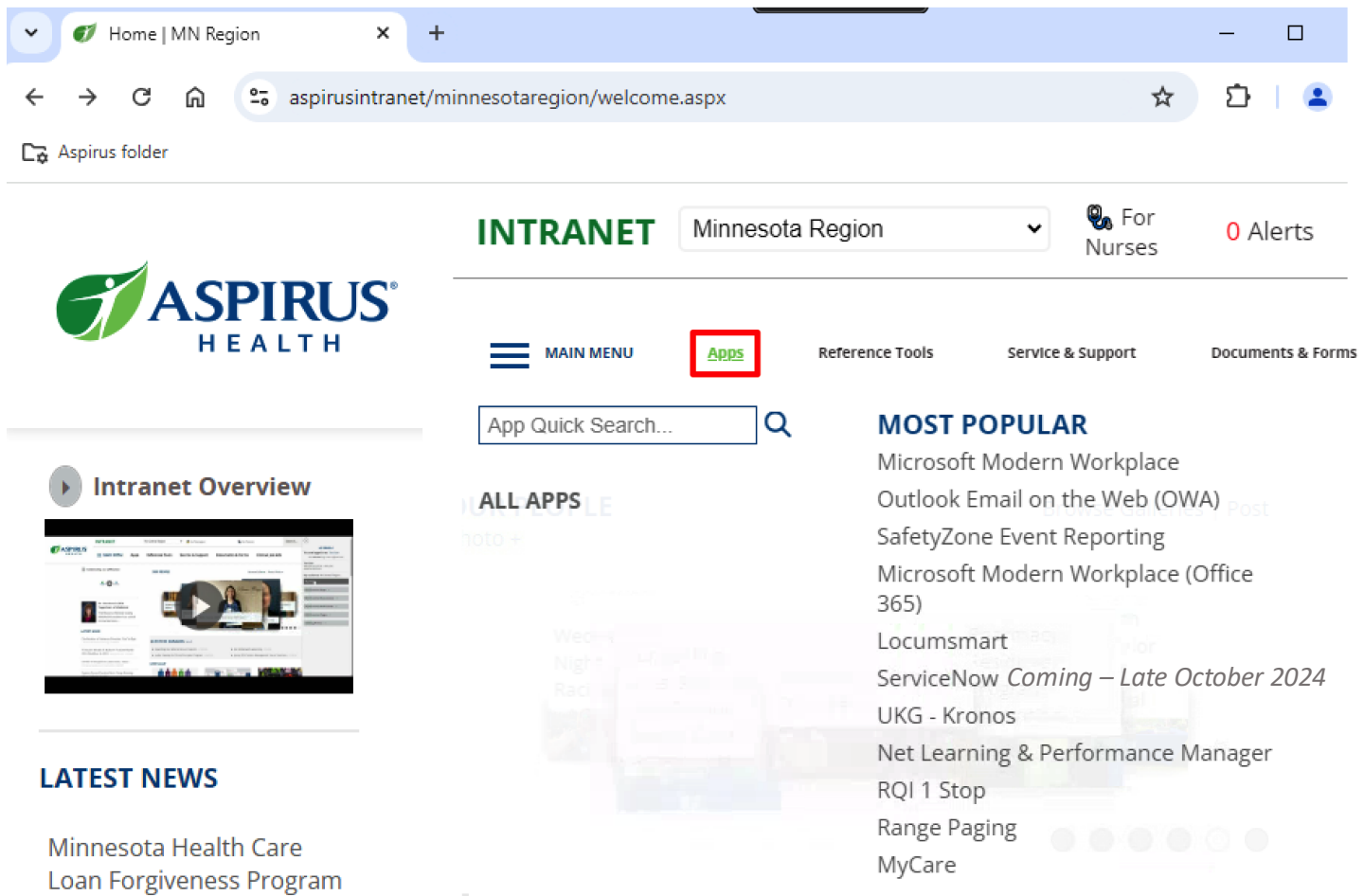
ADDITIONAL INFORMATION ON NAVIGATING THE ASPIRUS INTRANET:

Click the image to the right to watch a brief video overview to help you familiarize yourself with the Aspirus intranet.

The Aspirus intranet will become an increasingly important communication tool in the Minnesota Region as more individuals and sites receive their Aspirus-issued devices and workstations.
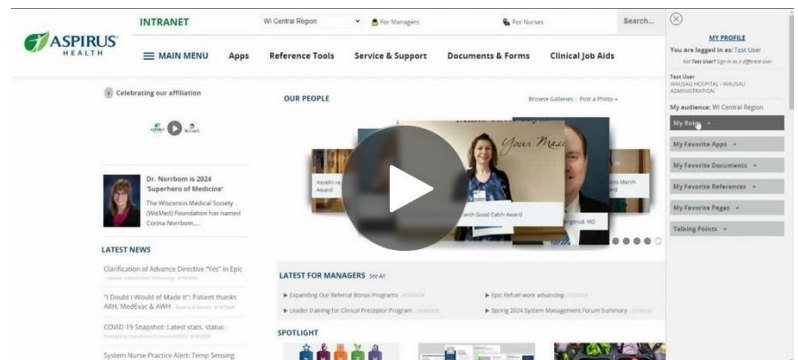

Integration updates and other key information will be available on the Aspirus intranet as content updates on the legacy St. Luke's and Lake View intranets gradually decrease in frequency leading up to January 1, 2025.

REFERENCE TO SPECIFIC CONTENT ON THE ASPIRUS INTRANET:

(Reminder – login via Citrix from your MN Region device before clicking these links!)

Employee Resources:
- **365 Resources:** https://aspirusintranet/minnesotaregion/apps/74.aspx
- **Integration page:** https://aspirusintranet/minnesotaregion/integrating-into-aspirus.aspx
- **All News Page: News | News Room | MN Region**
  - *Tip!* Select a filter of "Integrating into Aspirus" for the latest news articles for the MN Region

Leader Resources:
- **MN Region IT integration journey | Management Communications | All Manager Communications | MN Region**
  - This page gives you easy access to Leader communications including Managers' Minutes, Leader Briefings and more
  - *Tip!* Select a filter of "Managers' Minute" for the latest news articles for the MN Region
- **Change Leader Toolkit**