

Credentialing and Privileging New Providers

Scenario

- New Provider is contracted/employed with organization and is requesting credentialing, privileging, and enrollment prior to start date.

Instructions

1. Visit the [Provider Recruitment and Retention Manual](#) or [ANI secure website](#)
2. Locate **REQUEST FOR CREDENTIALING FORM**
3. Submit completed form to NCS@aspirus.org
4. Forms reviewed and triaged within 5 business days to appropriate pathway (see below).
5. Aspirus Entity credentialing and privileging can take up to 60-90 days based on receipt of application requirements, primary source verification, and Entity Specific medical staff approval.

Aspirus Credentialing and Privileging Pathways

Aspirus Network, Aspirus Wausau, Aspirus Riverview, Aspirus Langlade, Aspirus Medford

1. Request for credentialing will be processed.
2. Provider and manager (designee) will receive electronic application from MD Staff to complete.
3. Northcentral Credentialing Services (CVO) will process application.

Aspirus Divine Savior*

1. Request for Credentialing will be processed.
2. Provider will receive application from WI Rural Health Cooperative (CVO) to complete.

*Providers billing under ADS contracts will be required to complete Aspirus Network process.

Aspirus Iron River, Aspirus Ironwood, Aspirus Keweenaw, Aspirus Ontonagon

1. Request for Credentialing will be processed.
2. Provider will receive application from UPHW (CVO) to complete.

If you have questions about this process or would like more information, please contact:
ANcustomerservice@aspirus.org