Mobile Email: Boxer

***This process will enroll your phone to the Aspirus BYOD program with email access only.

1. Open the app store on your device (App Store for iOS and Play Store for Android), search and download the "Boxer" app.

2. Once downloaded, open the Boxer app, enter your Aspirus email address, and tap "Manual Setup."

3. Select the "Exchange" option.

4. On the next screen, your email address will be pre-populated. Please enter your network password, change the Group ID from "Aspirus" to "AspirusBYOD" without quotations then tap the check mark in the top right corner.

5. On the Sync Options screen, verify mail, calendar, and contacts are turned on and set the amount of time to sync mail and calendar by tapping on the "Mail synced for" and "Calendar" synced for" fields, select the time period you desire. Once selected, tap the check mark in the upper right corner.

6. You will be asked to enter a passcode. **This passcode will be for the Boxer app only.** This does not use the same passcode you use to unlock your phone. Create whatever passcode you wish. After you enter your passcode, tap "Next". You will be asked to confirm your passcode and tap "Next" again.

7. After setting up your passcode, you will receive prompts asking if you want to allow Boxer access to your contacts and calendar; you can answer these however you feel appropriate. Boxer will also ask if you want to allow access to Notifications; saying "yes"/"allow" will allow notifications to appear on your lock screen and the notification area on your device while saying "no"/"reject"/"deny" will not. Setup is now complete, and your email/calendar will start downloading.

If you have questions about this process or would like more information, please contact the Ascension Help Desk at 877-640-1416.