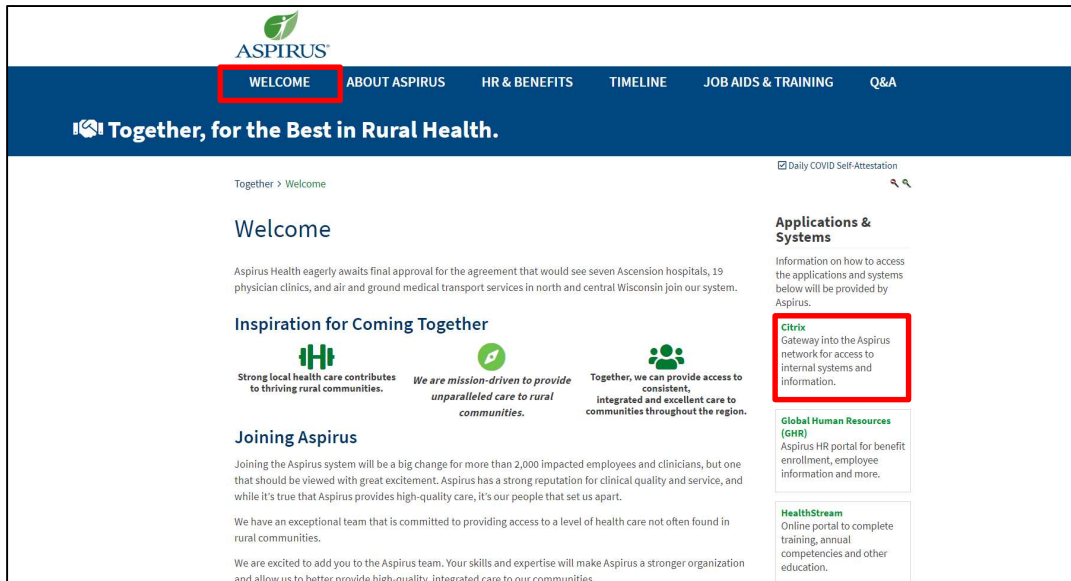
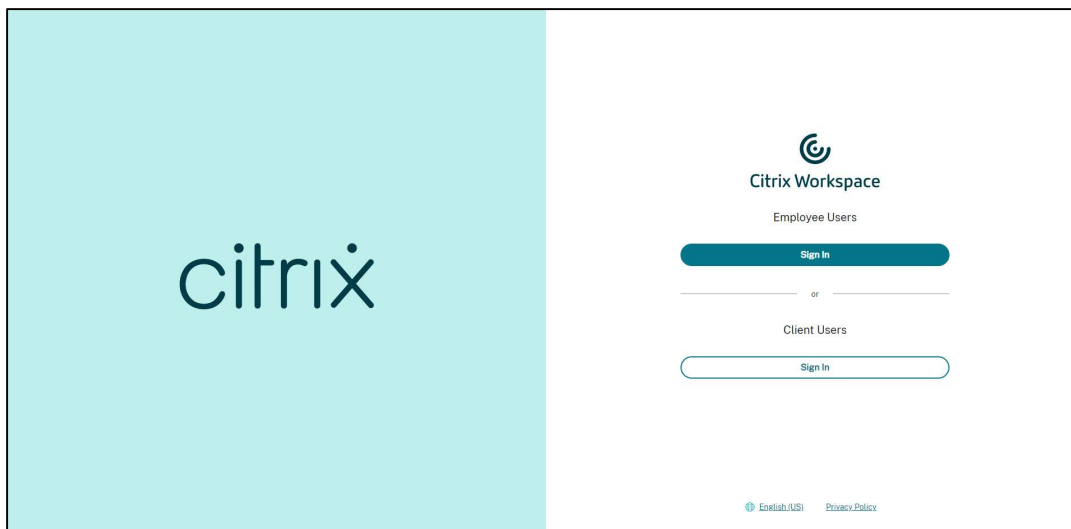


Two-Factor Authentication (2FA) Enrollment

1. On the Aspirus microsite “Welcome” page under “Applications & Systems” click on “Citrix”.

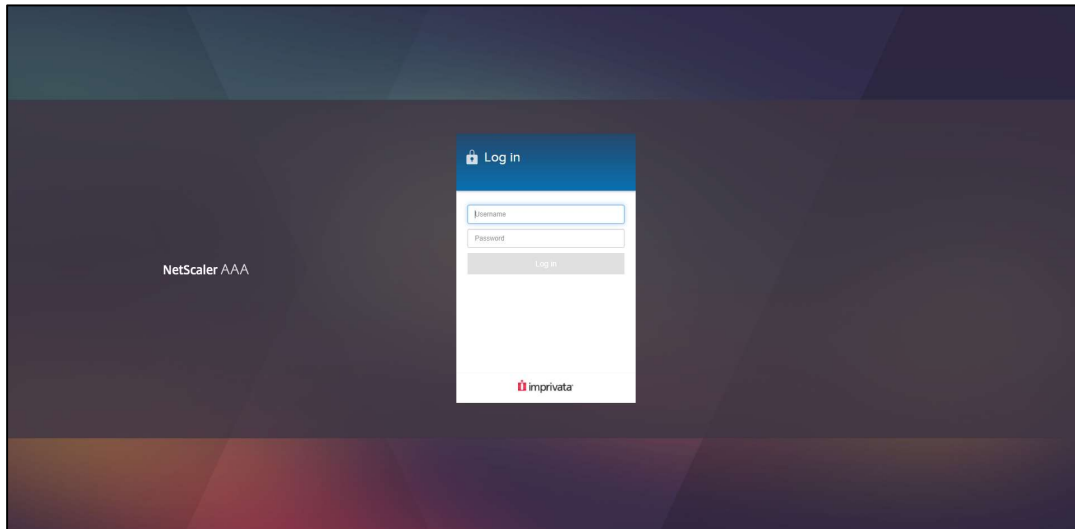


2. Click “Sign In” under Employee Users.

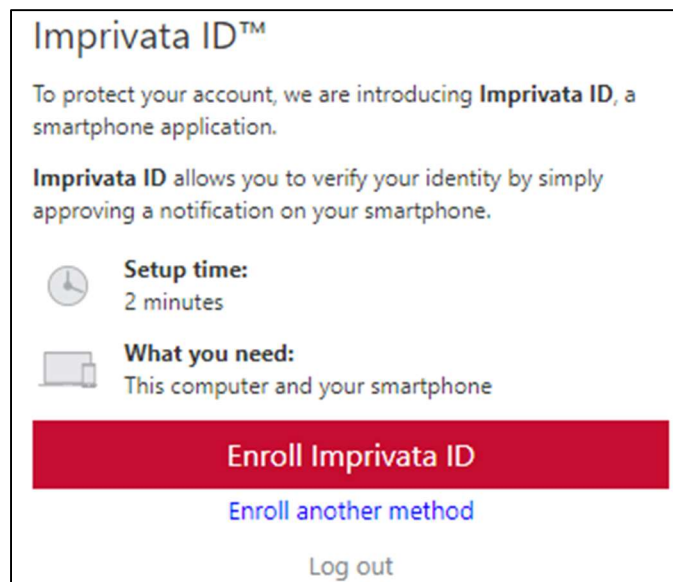


Two-Factor Authentication (2FA) Enrollment

3. Log in using your network ID and password.



4. Click “Enroll Imprivata ID”.



Two-Factor Authentication (2FA) Enrollment

5. Follow the steps on the screen to enroll.

Imprivata ID™

1. Install and open the **Imprivata ID** app on your smartphone.
2. Allow **Notifications**, **Location Services**, and **Bluetooth Access** in the app.
3. Locate the enroll codes and enter below.


Submit

Back

Log out

6. On the app you will see the following screens:

- a. Please click “This is my first time”.



Looks like you haven't enrolled Imprivata ID on this phone yet

Have you used Imprivata ID before?

Yes, I have

This is my first time

- b. Please “Turn on” Fast Access.

Fast Access

Verify your identity with a simple tap

Turn on

Not now

Two-Factor Authentication (2FA) Enrollment

c. Please select “Not now” for E-Prescribing

Simplified E-Prescribing

Securely sign electronic prescriptions without picking up your phone

Turn on

Not now

d. Please select “Not now” for Automatic Signout

Automatic Signout

Walk away confidently knowing your workstation will automatically lock

Turn on

Not now

7. Use the code provided on your app to fill in the Serial Number and Token Code boxes on your browser and then click “Submit”.

Serial Number

IMPR 6199 2072

Token Code

003296

Imprivata ID™

1. Install and open the **Imprivata ID** app on your smartphone.
2. Allow **Notifications**, **Location Services**, and **Bluetooth Access** in the app.
3. Locate the enroll codes and enter below.

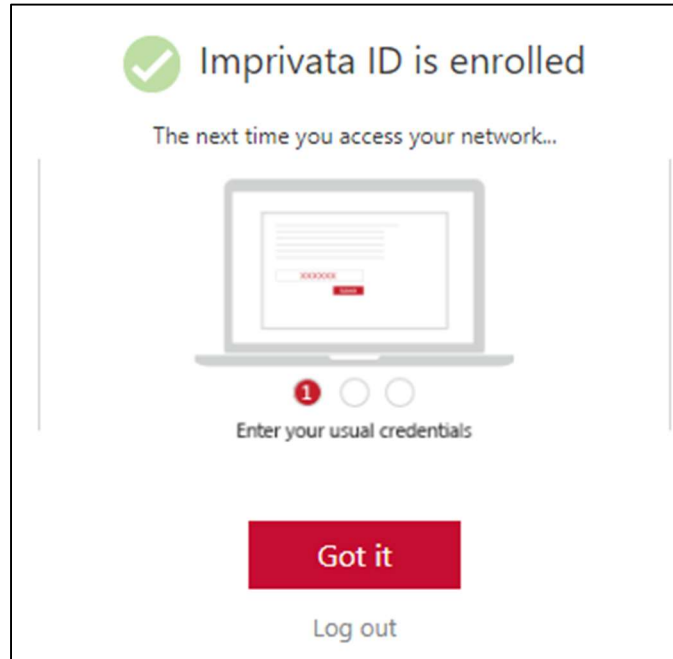
Submit

[Back](#)

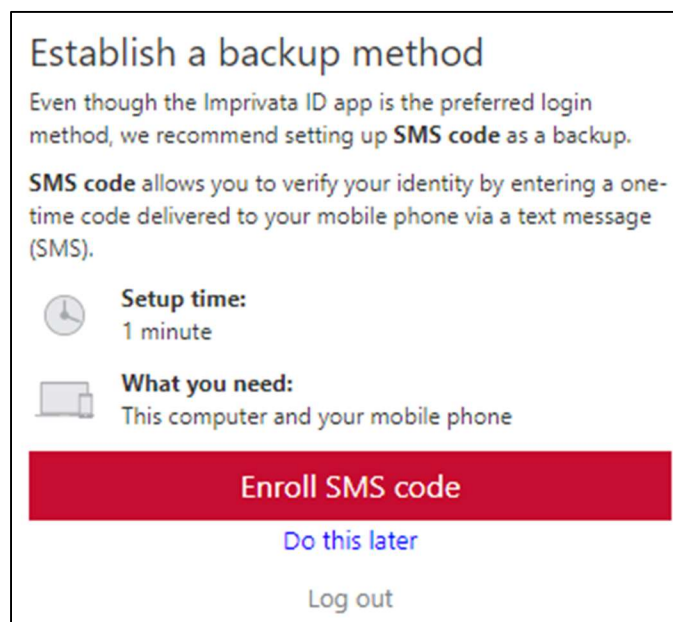
[Log out](#)

Two-Factor Authentication (2FA) Enrollment

8. Once your device is enrolled click “Got it”



9. For security reasons we encourage you to establish a back-up method. Follow the steps on the screen to enroll.



Two-Factor Authentication (2FA) Enrollment

Enroll SMS code

Enter your mobile phone number with area code.

e.g. (999) 999-9999

Message and data rates may apply

Submit

[Back](#)

[Log out](#)

Enroll SMS code

Enter your mobile phone number with area code.

(715) 123-4567

Message and data rates may apply

Submit

[Back](#)

[Log out](#)

Check your phone

A text message was sent to your mobile phone (715) 869-5226.
Enter the verification code from that message.

Verification Code

Submit

[Edit phone number](#)

[Log out](#)


Two-Factor Authentication (2FA) Enrollment

Check your phone

A text message was sent to your mobile phone (715) 869-5226.
Enter the verification code from that message.


[Submit](#)
[Edit phone number](#)
[Log out](#)

10. Once your SMS is enrolled click “Done”.



SMS code is enrolled

In case Imprivata ID is not available, you can always request an
SMS code to verify your identity.



[Done](#)
[Log out](#)

If you have questions about this process or would like more information, please contact the Ascension Help Desk at 877-640-1416.