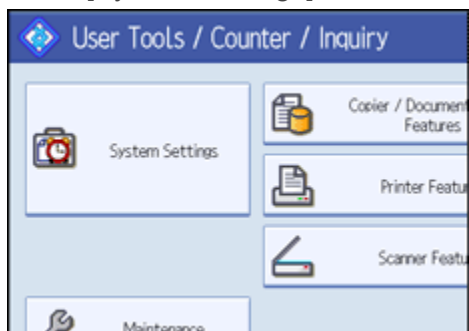


Adding an Email Destination

This section describes how to register an email destination.

1. Press the [User Tools/Counter] key.
2. Press [System Settings].



3. Press [Administrator Tools].
4. Press [Address Book Management].
5. Check that [Program / Change] is selected.
6. Select the name whose email address you want to register.
Press the name key, or enter the registered number using the number keys.
7. Press [E-mail].
8. Press [Change].



9. Enter the e-mail address.



10. Press [OK].
11. Select [E-mail / Internet Fax Destination] or [Internet Fax Destination Only].
If [E-mail / Internet Fax Destination] is specified, registered email addresses appear in

both the internet fax address display and E-mail address display on the fax function screen, and in the address display on the scanner function screen.

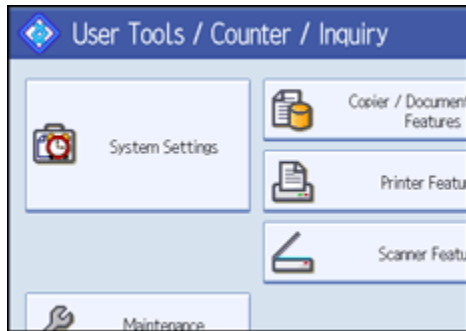
If [Internet Fax Destination Only] is specified, registered email addresses only appear in the internet fax display on the fax function screen.

12. If you want to use Internet fax, specify whether or not to use "Send via SMTP Server".
13. Press [OK].
14. Press [Exit].
15. Press the [User Tools/Counter] key.

Deleting an Email Destination

This section describes how to delete an email destination.

1. Press the [User Tools/Counter] key.
2. Press [System Settings].



3. Press [Administrator Tools].
4. Press [Address Book Management].
5. Check that [Program / Change] is selected.
6. Select the name whose email address you want to delete.
Press the name key, or enter the registered number using the number keys. You can search by the registered name, fax number, folder name, e-mail address, or IP-Fax destination.
7. Press [E-mail].
8. Press [Change] under "Email Address".
9. Press [Delete All], and then press [OK].
10. Press [OK].
11. Press [Exit].
12. Press the [User Tools/Counter] key.