Submitting a ServiceNow Ticket

Follow the steps below on how to submit a ServiceNow Ticket.

Try It Out

1. Go to the Aspirus Intranet http://aspirusintranet/
2. Hover over **Work Tools & Resources**

3. Click on **IT Self Service**
4. Click on **Go to IT Self-Service**

5. You will be brought to ServiceNow, Click on **Get Help**
6. Select the correct topic that corresponds with your issue
   a. Note: If you select Epic Issue and it relates specifically to **Oncology**, select the Epic Subcategory of **Oncology**
7. Fill in the any items that have a ✳