## Enter – Edit Results Workflow

**Scenario: Your patient Sam has diabetes, and his glucose levels need to be evaluated.**

You will use the Enter- Edit results activity to add his results to Epic.

### Ordering the Test

1. Open your Sam patient chart.
2. Open the **Orders** activity. We will place an order for a POCT Glucose test under the direction of his provider.
	* Search for “POCT” in the orders sidebar and select **Glucose Fingerstick POCT**.
3. Select the order and click **Sign**.
	* Order mode of **Verbal Order with Readback.**
	* Ordering and Authorizing provider: **Chris Avocado.**
	* Verify that the new order shows up in the Lab section of Active Orders.

### Graphical user interface, application  Description automatically generatedEntering Test Results

1. Keep Sam’s chart open. We will pretend that time has passed, and we now have a lab result we need to enter into Epic so that it can be stored in the chart.
2. Click the arrow to open the **More Activities** menu and locate **Enter/Edit Results**.

1. The results are automatically filtered. You will have to adjust the filters to find the lab order.
	* Click **Filter** and select an **Order Type** of **(All)** and click **Accept** to see all orders.





1. Locate the **POCT Glucose Test** and click to highlight it. With the order highlighted, click **Edit**.
2. The editing window will open.
	* Enter the lab result in the Value section (designated with the red hard stop)
	* Information about collection type, date, and time can be found in the **Specimen** section.
	* Results can be flagged as **Abnormal** if applicable.
	* After completing all necessary documentation, change the **Status** to **Final Result.**
	* Click **Accept** when complete. The lab will fall off the list.

### Reviewing Results

1. After entering the lab results, you can view all finalized labs from the **Chart Review** activity.
2. Under the **Lab** tab, you can view all results entered and finalized, as well as a report on the results.